



April 20, 2011  
MEETING MINUTES

Approved

In Attendance: Bob Watts, Chairman, Lou Schack, Vice Chairman, Hal Harper, Member, Anthony Tabasso, Member, Matt Brown, Authority Administrator, C. Neri, Assistant Township Treasurer, Paul Ruffini, ARRO Consulting, Inc.

Call to Order

B. Watts, Chairman called the meeting to order at 7:33 PM.

Approval of Minutes

B. Watts noted the changes suggested by D. Carlson and L. Schack via e-mail. H. Harper moved, seconded by L. Schack to approve the minutes of the March 16, 2011 Authority meeting including the suggested changes. It was so moved.

Approval of Payments

After a couple brief questions regarding invoices and the Revenue and Expense Report (B. Watts requested the budget column reflect YTD figures), H. Harper moved, seconded by L. Schack to approve the payments, the Balance Sheet and the statement of Revenue and Expenses for March 2011 as submitted. It was so moved.

Authority Administration Reports

M. Brown referenced the monthly reports from Clean Water, Inc., ARRO Consulting, and the Authority Administrator. He noted that all systems are generally operating well and within parameters. He noted the Settlement Agreement had been received from PADEP and that it was a standard form-type violation agreement. It specified the negotiated settlement (fine) of \$2,000. L. Schack asked if there was room to negotiate the agreement language. M. Brown stated that for agreements of this type it had been his experience that PADEP would not generally adjust any language. He also pointed out the fine was relatively small and that further negotiations could be costly in comparison. H. Harper moved, seconded by A. Tabasso to accept the agreement and authorize the Chairman to execute on behalf of the Authority. It was so moved. M. Brown reviewed Change Order (CO) No. 1 to the General Construction Contract of the Eaglepointe WWTF EQ Basin (\$3,502.75). The CO was to install a pinch valve capable of adjusting flow rates out of the basin. M. Brown noted the installation of a flow control device was at the request of the system operator and was made during the construction kick-off meeting. He said the request was appropriate and the flow control element of the valve would be very helpful for the operator during periods where temperature changes were abrupt and when influent quality varied. After a brief discussion, H. Harper moved, seconded by L. Schack to approve Change order No. 1. It was so moved. M. Brown reviewed the issues with residents trespassing on the disposal fields. He noted the recent issues with the system operator and the residents. He suggested talking to the Police Chief and sending out a note to all the customers in the Route 100 WWTF service area to remind them about trespassing on the fields. The Authority unanimously agreed to those steps and asked to be kept apprised of any further trespass.

P. Ruffini reviewed, in general, the April 12, 2011 Joint Boards and Commissions meeting.

Following a brief discussion on other items in the reports, A. Tabasso moved, seconded by H. Harper to accept the monthly reports of Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator. It was so moved.

Open Session

No public was in attendance and no further comments were offered.

Next meeting date: May 18, 2011, 7:30 PM

Adjournment

There being no further business to be brought before the Authority, the meeting was adjourned at 8:18 PM.

Respectfully submitted,

Matthew Brown, P.E.  
Authority Administrator